

## **Records Disposal Notice**

Public notice is hereby given by River Ridge CUSD #210 Board of Education in the County of Jo Daviess, State of Illinois, that "School Student Records", June 2003 through June 2010 will be purged as of July 2016. A student file will be sorted and rid of any "temporary" student records paperwork. The temporary records may be disposed of five (5) years after the student has transferred, graduated or otherwise permanently withdrawn from the school. With this public notice to parents, guardians and former students temporary records may be disposed of as authorized under the Local Records Act (50 ILCS 205/1 et seq).

According to Illinois Student Records Act (105 ILCS 10/1 et seq) "Student Permanent Records" shall be no less than sixty (60) years after the student has transferred graduated or otherwise permanently withdrawn from the school. These permanent records contain:

1. Basic identifying information, including student's name and gender;
2. Academic transcript, including grades, class rank, graduation date, grade level achieved and scores on college entrance examinations;
3. Attendance and health records and accident reports;
4. Record of release of permanent record information.

If you have questions, please contact the District Office at 4141 IL Rte 84 South; Hanover, IL 61041 or call (815) 858-9005.

Dated this 23<sup>rd</sup> day of March, 2016. Board of Education #210 in the county of Jo Daviess, State of Illinois